**MPHA Epidemiology Section –Meeting**

**May 22, 2014**

**3:15 – 3:45 pm**

**Call in line Information**

**Toll Free 877-366-0711 ~ Access Code: 63903350**

1. Call to Order/Roll Call Susan/All
2. Review of MPHA Retreat Meeting/Approve Minutes Susan/Tiffany/All
3. Review of Officers
   1. **Immediate Past Chair – Tiffany Henderson**
   2. **Chair – Susan Fletcher- Gutowski**
   3. Chair Elect – Suzanne Cupal
   4. Secretary/Treasurer – Annie Wendt
   5. **Program Chair – Niki Ross**
   6. **Membership Chair – Allison Murad**
   7. Section Councilor – Nicole Parker
   8. Section Councilor – Shurooq Hasan
   9. Section Councilor – Bethany Reimink
   10. Section Councilor – Bryan Buckley
   11. **Section Councilor –Justin Henderson**
   12. **Section Councilor – Yasi Back**
   13. **UM Student Rep – Christine Rygiel**
   14. **MSU Student Rep – Diana Haggerty**
   15. **WSU Student Rep – Tanya Troy**

**Roger Racine**

**Meeting to order at 3:24.**

1. Treasury Update Annie
   1. Outstanding Payments from sponsors?
   2. Seed money for next year

**Heidi is the treasurer for MPHA; she checked the P.O. box and we have checks from UM, UM, BCBS, Wayne State, Altarum ; waiting for MDCH**

1. Retreat: 4 main goals
   1. Increase membership
      1. **Losing membership, which also means funding; increasing membership – created affiliated programs, similar to pilot program where MPHA can have discount to APHA. Targeting employers to create membership benefits for being a member (would have to work out details); donation bucket at conferences; membership drive where each MPHA board members would dedicate to doing a peer discussion for new members per year – creating a concrete list of those benefits; also discussing branding initiatives and annual picnic (might increase visibility); membership committee was repopulated – Dilhara is the chair of that committee; Roger and Fatema on that group, along with one other person from MDCH; picnic would be planned for next summer;**
   2. Increase visibility of MPHA
      1. **Each section with a list of expert speakers for a topic and we could offer that as a service for other groups that might want to hear someone to speak at their conference; that way we can know about the other sections and know they can rely on us for information**
   3. Public Policy
   4. List of benefits for members
      1. **As we get info on membership and benefits, we can share that at our meeting to try to increase membership;**
      2. **Best benefit is that you get out what you put in; it’s a powerful outlet for P.H.; many well connected partners and networks.**
2. 2014 Conference – Feedback Survey Tiffany/Susan
   1. Logistics: Venue, Attendance, Food, Sponsors
   2. Conference evaluations
   3. Presenters: AM speakers, posters, PM breakout sessions
   4. John Snow Award
   5. Update Website
   6. Thank you (sponsors, AM speakers)
   7. Poster Evaluations-membership winners Niki

**3 professional that received a 20 point maximum; Fatema, Kyle Enger, Sarah Mange; student TBD**

1. Review of Bylaws Susan
2. Conference Write-up/Epi Impact Article Tiffany
3. Membership recruitment/Facebook updates Allie

**Continues to post job postings; please send those to Allie.**

1. Mentoring/Students emailed questions/Response Allie/Susan
2. Goals for 2014-15 MPHA Epi Section Susan/Tiffany/All
   1. Increased Section Participation/Continuation of Mentorship Program
   2. Fundraising ideas **T-shirts?**
   3. Grow conference participation from within and surrounding states
   4. Social media presence
   5. Growth of perceived MPHA Epi Section membership Benefits
      1. Posting of job opportunities & internships
      2. Increase professional networking opportunities

**Alice Deyoung and Naomi Irven (past chair) (P.H Nurse Section) both contacted Susan to do a combined conference for 2015. Alice said maybe 2016. Please send some thoughts to Susan on benefits and challenges.**

1. 2015 Conference Planning
   1. Binder
   2. Date & Location – **Christie said perhaps we could use** **the UM Union**
   3. Ideas for speakers/topics
   4. Budget
   5. Sponsors
   6. Abstracts
   7. Registration
   8. PM Moderators/timekeepers
   9. CEUs
   10. Poster judging
   11. Photojournalist
2. Action items
   1. Securing Venue by mid –summer: potential dates?
   2. Think of potential topics for 2015 conference
   3. Fundraising & potential sponsors
   4. Nominate 2015 Chair elect

**Adjourn 4:02**

1. Additional Items from the group
2. Next meeting: June19, 3:30-4:40