**MPHA Epidemiology Section –Meeting**

**May 22, 2014**

**3:15 – 3:45 pm**

 **Call in line Information**

**Toll Free 877-366-0711 ~ Access Code: 63903350**

1. Call to Order/Roll Call Susan/All
2. Review of MPHA Retreat Meeting/Approve Minutes Susan/Tiffany/All
3. Review of Officers
	1. **Immediate Past Chair – Tiffany Henderson**
	2. **Chair – Susan Fletcher- Gutowski**
	3. Chair Elect – Suzanne Cupal
	4. Secretary/Treasurer – Annie Wendt
	5. **Program Chair – Niki Ross**
	6. **Membership Chair – Allison Murad**
	7. Section Councilor – Nicole Parker
	8. Section Councilor – Shurooq Hasan
	9. Section Councilor – Bethany Reimink
	10. Section Councilor – Bryan Buckley
	11. **Section Councilor –Justin Henderson**
	12. **Section Councilor – Yasi Back**
	13. **UM Student Rep – Christine Rygiel**
	14. **MSU Student Rep – Diana Haggerty**
	15. **WSU Student Rep – Tanya Troy**

**Roger Racine**

**Meeting to order at 3:24.**

1. Treasury Update Annie
	1. Outstanding Payments from sponsors?
	2. Seed money for next year

 **Heidi is the treasurer for MPHA; she checked the P.O. box and we have checks from UM, UM, BCBS, Wayne State, Altarum ; waiting for MDCH**

1. Retreat: 4 main goals
	1. Increase membership
		1. **Losing membership, which also means funding; increasing membership – created affiliated programs, similar to pilot program where MPHA can have discount to APHA. Targeting employers to create membership benefits for being a member (would have to work out details); donation bucket at conferences; membership drive where each MPHA board members would dedicate to doing a peer discussion for new members per year – creating a concrete list of those benefits; also discussing branding initiatives and annual picnic (might increase visibility); membership committee was repopulated – Dilhara is the chair of that committee; Roger and Fatema on that group, along with one other person from MDCH; picnic would be planned for next summer;**
	2. Increase visibility of MPHA
		1. **Each section with a list of expert speakers for a topic and we could offer that as a service for other groups that might want to hear someone to speak at their conference; that way we can know about the other sections and know they can rely on us for information**
	3. Public Policy
	4. List of benefits for members
		1. **As we get info on membership and benefits, we can share that at our meeting to try to increase membership;**
		2. **Best benefit is that you get out what you put in; it’s a powerful outlet for P.H.; many well connected partners and networks.**
2. 2014 Conference – Feedback Survey Tiffany/Susan
	1. Logistics: Venue, Attendance, Food, Sponsors
	2. Conference evaluations
	3. Presenters: AM speakers, posters, PM breakout sessions
	4. John Snow Award
	5. Update Website
	6. Thank you (sponsors, AM speakers)
	7. Poster Evaluations-membership winners Niki

 **3 professional that received a 20 point maximum; Fatema, Kyle Enger, Sarah Mange; student TBD**

1. Review of Bylaws Susan
2. Conference Write-up/Epi Impact Article Tiffany
3. Membership recruitment/Facebook updates Allie

**Continues to post job postings; please send those to Allie.**

1. Mentoring/Students emailed questions/Response Allie/Susan
2. Goals for 2014-15 MPHA Epi Section Susan/Tiffany/All
	1. Increased Section Participation/Continuation of Mentorship Program
	2. Fundraising ideas **T-shirts?**
	3. Grow conference participation from within and surrounding states
	4. Social media presence
	5. Growth of perceived MPHA Epi Section membership Benefits
		1. Posting of job opportunities & internships
		2. Increase professional networking opportunities

**Alice Deyoung and Naomi Irven (past chair) (P.H Nurse Section) both contacted Susan to do a combined conference for 2015. Alice said maybe 2016. Please send some thoughts to Susan on benefits and challenges.**

1. 2015 Conference Planning
	1. Binder
	2. Date & Location – **Christie said perhaps we could use** **the UM Union**
	3. Ideas for speakers/topics
	4. Budget
	5. Sponsors
	6. Abstracts
	7. Registration
	8. PM Moderators/timekeepers
	9. CEUs
	10. Poster judging
	11. Photojournalist
2. Action items
	1. Securing Venue by mid –summer: potential dates?
	2. Think of potential topics for 2015 conference
	3. Fundraising & potential sponsors
	4. Nominate 2015 Chair elect

**Adjourn 4:02**

1. Additional Items from the group
2. Next meeting: June19, 3:30-4:40